

11 MAY 1981

EO/DDA *m/c*
ADDA *[initials]*
REGISTRY

Agenda

Agency Space Steering Committee

13 May 1981

1400 Hours, Room 7D32

1. Relocation of the Executive Committee Staff
2. Location of the Building Planning Staff
3. Location of the Protocol and Awards Staff
4. Housing the National Intelligence Emergency Planning Staff
5. Housing the DDO Political Action Team
6. Map Library Space Requirement
7. Status of Project to Provide Space for a Foreign Language Classroom Facility
8. Additional Space for the Polygraph Branch
9. Review of Current Agency Space Requirements

Relocation of the Executive Committee Staff

As a result of reorganization and realignment of DCI space assets, the Executive Committee Staff was relocated on 10 April 1981 from Room 4E50 (738 SF) to Rooms 7E17-23 (784 SF) in Headquarters Building. This action was coordinated with the Director, DCI/DDCI Executive Staff, the Administrative Officer, DCI and the Executive Secretary.

Location of the Building Planning Staff

Agreement was reached with the Administrative Officer, DCI to use the space vacated by the Executive Committee Staff (Room 4E50) to house the newly established Building Planning Staff.

Location of the Protocol and Awards Staff

Again, as a result of reorganization and realignment of DCI space assets, the Protocol and Awards Staff, OPPPM will be housed in Rooms 7E25-7E33 Headquarters Building. This action was coordinated with the Director, DCI/DDCI Executive Staff and the Administrative Officer, DCI.

Housing the National Intelligence Emergency Planning Staff

On 14 January 1981, [] Director, National Intelligence Emergency Planning Staff (NIEPS), addressed the Agency Space Steering Committee with respect to the need for NIEPS to be housed in the Headquarters Building. He explained the requirement for secure voice, long distance xerography, access to DCI Registry and support, and physical interface with Agency Headquarters components.

Following questioning by the Committee, [] indicated that he would accept living in tight space in Headquarters Building for a reasonable period of time if he could be assigned 1400-1500 square feet of space later. (In addition to the 600 SF he currently occupies).

The chairman of the Committee indicated that the record should show that [] has been advised to live with his situation until June 1981 and that the need for NIEPS would most certainly be reviewed by the new Administration in the interim.

Currently, the Administrative Officer, DCI indicates that the need for NIEPS has been reconfirmed and that it is desirable to house NIEPS in the Headquarters Building.

EXCOM has been accommodated in the 7E corridor and no longer needs to be programmed into the 7B corridor as part of the master backfill plan. In addition, the Legislative counsel who had been programmed into the 7B corridor would

prefer to remain in the 7D corridor. As a result of the action on EXCOM and the desire of the Legislative Counsel, The NIEPS can be housed in the 7B corridor in 1800-2000 square feet if the Committee gives its approval.

Housing of the DDO Political Action Team

The DCI has approved the establishment of a DDO Political Action Team (PAT) with an ☐ person staffing level. Space for 9 persons is needed immediately and the full complement is expected on board by September 1981. The PAT must be housed in the Headquarters Building.

The Intelligence Community Staff (ICS) is undergoing reorganization which in all probability will result in some reduction in staff that will free-up space in the Community Headquarters Building (CHB).

The Community Security Group (CSG) currently occupies approximately 1800 square feet in the 3E corridor of Headquarters Building. The understanding at this point is that the CSG will become part of the ICS and would more properly be housed in the CHB. If the CSG action is approved and their move to CHB can take place in the next 4-6 weeks, the space vacated by CSG could be used to house the PAT.

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Map Library Space Requirement

STAT A subject of discussion at the last Committee meeting was the possibility of relocating the Map Library from Building to undeveloped space under the Printing and Photography Division (P&PD) Building. An estimate to extend the existing basement and gain some 10,000 square feet of space was presented to the Committee. The cost for '82-'83 is estimated at one million dollars and would appear to be exorbitant.

However, the Chairman of the Committee requested Mr. Evan Hineman to determine the minimum on-site holdings required for the Map Library and to make such information available for the next Committee meeting. (A memorandum with the requested data and other pertinent memoranda are also attached.)